

**Town of Rathbone
Organizational Meeting, Public Hearing and Regular Meeting
January 4, 2024**

ORGANIZATIONAL TOWN BOARD MEETING, PUBLIC HEARING AND REGULAR MEETING OF THE RATHBONE TOWN BOARD, 8088 COUNTY RTE 21, ADDISON, NY 14801 COUNTY OF STEUBEN, WAS HELD ON THE 4th DAY OF JANUARY 2024.

MEMBERS PRESENT

Russell Morseman III – Town Supervisor
Mary Catherine Cole– Councilman
Lanny Newell – Councilmen
Eric Bump – Councilman
Racheal Davis– Councilman

OTHERS PRESENT

Mary Jacobson-Town Clerk, Pam Morseman, John Ferreira, Roxanne Ferreira, Holly Baker, Gary Baker, Marge Smith, Debi Bump-Brown, Stacy Miles, Caroline Risley, Katelin Morseman, Joni Wilson, Duane Miles

Russell Morseman III, Town Supervisor, called the organizational meeting to order at 6:00pm.

Resolution 01-24

2023 Appointments

A Town Board Resolution to appoint the following individuals to fill the positions listed below as Town Officers was motioned by Racheal Davis and seconded by Mary Catherine Cole

REGISTRAR – 2 year term	MARY E JACOBSON
DEPUTY REGISTRAR – 2 year term	HANNAH MATTISON
DEPUTY TOWN CLERK - 2 year term	HANNAH MATTISON
BUILDING CODE INSPECTOR – 1 year term	RONALD P JACOBSON
HEALTH OFFICER – 1 year term	WILDA HAGER
TOWN ATTORNEY – 1 year term	BRIAN SCHU
DOG CONTROL OFFICER – 1 year term	JERRY ALDRICH JR

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 02-24

2023 Official Depository

A Town Board Resolution to name Community Bank NA as the official depository for town monies for the Town of Rathbone was motioned Lanny Newell and seconded by Eric Bump

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 03-24

2023 Official Publications

A Town Board Resolution to name the town website and The Leader as the official publication for legal notices and the town website and the Addison Post as the official publication for notice of public hearings and other communications affecting only the residents of the Town of Rathbone was motioned by Mary Catherine Cole and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 04-24

Bank Account Signers

A Town Board Resolution to designate the following individuals as signers on town accounts at Community Bank, NA: Michael Knopf as signer for the justice account, Mary E Jacobson as signer for the town clerk account, the town clerk DEC account, and the tax collector account, and Russell Morseman III as the signer on the supervisor accounts was motioned by Eric Bump and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 05-24

Town Policies

A town board resolution to review and adopt the town policies including the Equal Employment Opportunity Policy, Complaints and Grievance Policy, Sex Discrimination & Sexual Harassment Policy, Code of Ethics, Cyber Policy, Drug and Alcohol Policy, Procurement Policy, Vehicle Use Policy, Lockout Tag out Policy, Workplace Violence Policy, Hearing Conservation Policy, Hazardous Material Response Policy, Tobacco/Smoke Free Policy, LEP Plan, Time Clock Policy was motioned by Rachael Davis and seconded by Eric Bump

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 06-24

2023 Meeting Times

A Town Board Resolution to hold the regular monthly meetings of the Rathbone Town Board on the first Thursday of each month at 6:00pm was motioned by Lanny Newell and seconded by Rachael Davis

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 07-24

2023 Mileage Rate

A Town Board Resolution to set the town mileage rate at \$0.67 per mile was motioned by Eric Bump and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 08-24

2023 Town Salaries

A Town Board Resolution to set the town salaries as presented in the 2023 Town Budget and as described below was motioned by Rachael Davis seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

<u>POSITION</u>	<u>SALARY</u>
TOWN SUPERVISOR	\$ 10,000.00
TOWN CLERK / TAX COLLECTOR	\$ 10,000.00
TOWN BOARD (4 MEMBERS/\$1200 each)	\$ 4,800.00
TOWN JUSTICE	\$ 4,110.00
COURT CLERK	\$ 600.00
TOWN ASSESSOR	\$ 8,400.00
SUPERINTENDANT OF HIGHWAYS	\$ 50,000.00
GRIEVANCE BOARD (2 MEMBERS/ \$225.00 each)	\$ 450.00
CHAIRMAN GRIEVANCE BOARD	\$ 250.00
BUDGET OFFICER	\$ 3,000.00
BOOK KEEPER	\$ 3,000.00
BUILDING CODE INSPECTOR	\$ 3,900.00
ANIMAL CONTROL OFFICER	\$ 3,500.00
HEALTH OFFICER	\$ 400.00
TOWN ATTORNEY (\$1500.00 BUDGETED)	\$ 1,000.00
HIGHWAY DEPARTMENT MEO	\$ 22.40/HR
UTILITY WORKER (SUMMER HELP)	\$ 15.00/HR

The town supervisor closed the organizational meeting and opened the public hearing for Local Law 1 of 2024 Calculation for Senior Citizen Exemption.

In the public hearing the board heard from Duane Miles and he was for the law.

With no further public comment, the public hearing was closed.

Resolution 9-24

Close public hearing and open regular meeting

A Town Board Resolution to closed the public hearing and open the regular monthly meeting was motioned by Mary Catherine Cole and seconded by Eric Bump.

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 10-24

Pass Local Law 1 of 2024

A Town Board Resolution to pass Local Law 1 of 2024 a local law for Senior Citizens Exemption Income Calculation was motioned by Mary Catherine Cole and seconded by Eric Bump

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 11-24

Meeting Minutes

A Town Board Resolution to approve the Year End Meeting minutes as read by the town clerk was motioned by Lanny Newell and seconded by Eric Bump

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 12-24

Supervisor's Monthly Report

A Town Board Resolution to accept the Supervisor's December monthly report was motioned by Lanny Newell and seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 13-24

Budget Transfers

A Town Board Resolution to approve the following budget transfer as follows was motioned by Rachael Davis and seconded by Lanny Newell

51304.3.4.65 Repairs 06 Volvo Ce 51304.3.4.53 2014 Kubota Ce \$1,231.36

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 14-24

January Payment of the Bills

A Town Board Resolution to approve payment of the bills as listed in the Abstract #1 was motioned by Mary Catherine Cole and seconded by Eric Bump

General: \$7,122.19 Vouchers 1-14 Highway: \$18,727.55 Voucher 1-14

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 15-24

Ad for BAR Member

A Town Board Resolution to advertise for the vacant board of assessment review position was motioned by Eric Bump and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Resolution 16-24

Accept the Town Justice Audit

A Town Board Resolution to accept the Audit of the Town Justice's 2023 books was motioned by Mary Catherine Cole and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Abstain
Eric Bump	Abstain

During the public comment period, Lanny asked if we had gotten a plaque for Bill for his years of service. Russell said he would.

Eric suggested the board extend the PT workers until 1/31/24,

Resolution 17-24

Extend Part Time workers

A Town Board Resolution to extend the use of part time workers until 1/31/2024 was motioned by Rachael Davis and seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

During further public comment, Stacy Miles asked if the board had the accident report. Russell Morseman has it.

Duane Miles asked where the F250 is. Dan Barney said it was in the shop because Dan Draper hit a deer with it.

Carolyn Risley asked why there are no maintenance books for the trucks. Marge Smith asked when Dan Barney has to turn in the form with the roads he is going to work on. She also asked when we were going to pave the parking lot in front of the town barns.

Russell Morseman asked if the maintenance and fuel logs could be provided at the meetings for examination.

Mary Catherine Cole asked for an update on the Saunders Road because she feels it is not safe to open the way that it is. Dan said he planned to have it opened by now but hasn't had time.

Gary Baker asked why the time clocks weren't being used.

Deb Bump-Brown asked if the superintendent and board members need to set the employees down and go over the boards expectations

Stacy Miles asked why the breakroom door was locked. Dan said that it sometimes flies open.

Carolyn Risley asked what the repercussions were for Dan Barney signing a contract with GSI without board approval. Russell Morseman said the board did not want to pursue him for the \$10,000 the town was charged to stop work while liability insurance was proved, and the situation was sorted out.

Lanny Newell said that we need to get a quote for a 10-wheel dump truck.

Katelin Morseman suggested that we shouldn't spend any money until we determine if there may be a lawsuit against the town.

Eric Bump motioned to adjourn at 7:35PM seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Submitted By:

Mary E. Jacobson
Rathbone Town Clerk